

*PDP file
(not reviewed)*

17 NOV 1972

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support


SUBJECT : Personnel Management and Development

REFERENCE : Memo to DD/S and DTR from ExDir-Compt
dtd 6 Oct 72, same subject

1. The two basic papers which we submitted earlier for use in conjunction with the Personnel Development Program have been revised in the light of comments and suggestions contained in the referent memorandum. The revised versions of both papers, "Use of Training in Personnel Management and Development" and "Organizational Support of Training" are attached.

2. With respect to subparagraph 2(e) of the referent memorandum, we continue to regard the Managerial Grid as an important, if not absolutely essential, prelude to the Midcareer Course. Your suggestion that Fundamentals of Supervision and Management might be more to the point is well taken, but in reality we are taking elements from this course and including them in the Midcareer Course itself. Consequently, it is our intention that students completing the Midcareer Course will, in fact, have experienced the training afforded by both the Grid and Fundamentals of Supervision and Management.

3. The Office of Training "Catalog of Courses" has just been published, but forthcoming revisions will contain changes comparable to those in the attachments to this memorandum.


HUGH T. CUNNINGHAM
Director of Training

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Atts

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